

INA Dashain-Tihar Celebration 2071 - Meeting Minute

Date: September 25, 2014 @ 9 PM via Conference Call

Attendees

1. Surendra Bajracharya (Host)
2. Madan Thapa
3. Bipin Tamrakar/Niti Birbal
4. Ajay Mallik
5. Bikram Shrestha
6. Bikal Adhikari
7. Sanjay Ghimire
8. Ram Mani Pathak
9. Pradip Sthapit
10. Ashok Tulachan
11. Kushal Bhatta
12. Anil Jha

Agenda

1. Quick updates so forth (venue, evite)
2. Cultural Program Updates (major TODOs)
3. Ticket (per head) cost - food and drinks
4. Miscellaneous (games)

Discussion/Conclusions

1. Our venue does not have changing room, might need to book either kitchen or other place to be used as changing room.
2. Need to call members for cultural performances. Pradip Sthapit will take charge of it.
3. Need to send evite to ones who were left out on evite.
4. Cultural team will start practicing from today.
5. Sound system will be discussed later.
6. Planning to send a reminder soon. Requesting friends and families to respond to evite as early as possible.
7. If possible try to find sponsors for the event. Ram Mani Pathak andm Sanjay Ghimire to follow up.
8. Preferred Price for the even Adult- 20 Student -15 Kids- 10 . But could be adjusted accordingly. A separate offline discussion to be held later to determine the price.
9. Alcoholic beverages will be served between 7-11 pm. Flat rate of \$5 has been determined. Wrist band distributed at ticket counter. No sales at the counter
10. Decoration team to be formed. Need to check for existing stuffs. Madan Thapa will check and confirm. Ashok Tulachan will be in charge of handling decorations.
11. Madan Thapa will try to find a new lead or take care of Games to involve attendees.

12. Kid's song performances need to be monitored and should be entertained to those who practice seriously. It was discussed to have kids who want to participate perform at Bikram's house (if possible) before the festival.
13. Effective time management while organizing games like Bingo has been suggested.
14. Other non-Nepalese guests are also welcome in the event, we need to make our own judgement on who could be invited.

Prepared By:

Madan Thapa/Bipin Tamrakar - 09/25/2014

Reviewed By:

1. Anil J
2. Bikal A
3. Roshan Pradhan
- 4.
- 5.
- 6.